

RULES FOR GROUP BOOKINGS IN MUSEUMS AND TOURIST TRANSPORT OF CARTAGENA PUERTO DE CULTURAS

For the reservation by groups to visit museums and use the tourist transport it is necessary to take into account these **details**:

- It is considered that a group visit is made by those visitors who come to the museums or transport as part of a previously defined and organized group. It must comprise **at least 20 persons and up to a maximum of 30**. In the event of a higher number as many groups as needed can be organised.
- When making a group booking, please specify the Museum(s) or transport(s), together with the day and time. Reservations Department will confirm the availability.
- The **lack of punctuality** on the part of the visitors/groups may cause the cancellation of the guided visit.
- In the **transfer from one museum to another**, the group is not accompanied by any guide to Cartagena Puerto de Culturas.
- The guide service **in languages** (French, English and Italian) must be ordered as early in advance as possible.
- In the visits of **school groups** minors must always be accompanied by a teacher or guardian who will be responsible for the minor. Your cooperation is requested to make sure that the visit is carried out normally.
- The price applied to groups corresponds to the **reduced fare** (including VAT).
- The **form of payment** can be in cash on the day of the visit or bank transfer within 30 days of the invoice date. If an invoice is required, please provide the relevant fiscal information.

